



GSA SCHEDULE 70
SPECIAL ITEM NUMBER 132-50
TRAINING COURSES FOR INFORMATION TECHNOLOGY
EQUIPMENT AND SOFTWARE

PREPARED BY
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APRIL 2007

TABLE OF CONTENTS

1.0	INTRODUCTION TO TRAINING COURSES FOR INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE.....	3
1.1	PROBARIS SP ENTERPRISE TRAINING COURSES	3
1.2	NOTES FOR TRAINING COURSES.....	4
1.2.1	<i>Half Day Seminar</i>	4

1.0 INTRODUCTION TO TRAINING COURSES FOR INFORMATION TECHNOLOGY EQUIPMENT AND SOFTWARE

Probaris is please to offer our training courses under the GSA Schedule 70, Special Item Number 132-50. This document provides a description of each of the training courses.

1.1 PROBARIS SP ENTERPRISE TRAINING COURSES

Below please find a listing of all the available training. The table lists the courses and their descriptions as well as the different categories of training classes.

Table 1: Probaris SP Enterprise Training

Course	Description	Self Taught Overview *	SP Overview	Half-Day Seminar	Full-Day Seminar	Per Trainer Day **
Probaris SP™ for Enterprise Instructors and Super Users ***	Product training for advanced users. This course covers application features not addressed the basic end user training course.			\$6,000	\$12,000	\$12,000
Probaris SP™ for Users	This course is aimed at everyday users of the SP application. It focuses on the most commonly used application features.	\$20	\$4,000	\$6,000	\$10,000	\$10,000
Probaris SP™ Process / Form Development	This course is intended for software developers who have a basic understanding of HTML development. It covers the fundamentals on how to build and implement new electronic processes within SP.				\$12,000	\$12,000
Probaris SP™ for Process Owners	This course is intended to introduce business process owners to the power of SP in automating and securing manual business process. It includes coverage of the suggested approach for defining and specifying new electronic processes.			\$6,000	\$12,000	\$12,000
Custom Courses *^	Probaris provides custom course development services to meet the unique needs of our clients. We will work with our client to understand the desired curriculum, and provide a quote based on the course development requirements.			Quote	Quote	Quote

1.2 NOTES FOR TRAINING COURSES

- Client is responsible for instructor travel and living expenses.
- Client is responsible for providing training facilities and equipment; otherwise these items will be billed as expenses.
- Prices for instructor-led training programs are based on a single instructor and up to 20 students, except for Form Developer Training, which is based on a single instructor and up to 10 students, Prices are available for larger class sizes and additional instructors.

*The price for the Self Taught User Training is based on a minimum of 2,000 purchased sessions.

**Purchase of a Trainer Day can consist of up to 3 Sp Overview, 2 Half Day Seminars, or one SP Overview and One Half Day Seminar.

1.2.1 Half Day Seminar

*** Training material can be licensed with the purchase of Probaris SP™ for Enterprise Instructor and Super User as a rate of \$2 per employee. The license includes maintenance of the material. It does not include reproduction and distribution of the materials to enterprise personnel.

*^ Quotes for custom courses are available on a time and material basis.